



Middletown Commission on the Arts Grants Policy *(effective 12/17/2009. amended 4/28/2010)*

The Middletown Commission on the Arts welcomes grant applications from organizations and individuals with programs and/or projects that enrich the lives of Middletown residents through the arts.

Types of Grants:

The Commission provides funds to organizations through both **Operational Support Grants** and **Project Grants**. It provides funding to individuals through **Project Grants**.

Operational Support Grants provide funding toward the annual operations of arts organizations.

Project Grants provide funding support for specific projects presented by either organizations or individuals.

An organization may apply for an **Operational Support Grant** and **Project Grants** within the same granting cycle.

Commission funded programs and projects include, but are not limited to, performances, exhibitions, children's arts programs, arts education, public art, and other arts activities that benefit Middletown and its residents. The Commission is particularly interested in programs that reach residents in all of the community's diversity including minorities, senior citizens, those with disabilities, children and underserved populations.

The Middletown Commission on the Arts does not provide funding for capital projects, endowments or multi-year grants.

Grant Categories:

The Commission offers grants in three categories:

- Category 1:** Any amount
- Category 2:** Over \$1,000 but Less than \$8,000
- Category 3:** Up to \$1,000

Eligibility:

Category 1 applicants must submit proof of their 501(c)(3) certification or other proof of their not-for-profit status.

Category 2 applicants must either provide proof of not-for-profit status or be sponsored by an organization that has such certification.

Category 3 applicants must provide letters of support from qualified individuals or organizations.





Deadlines:

Category 1 - January 15, 2011. **Operational Support Grant** funding in this cycle is for use in the fiscal year beginning July 1, 2011. **Project Support Grant** funding in this cycle must have a project start date of April 1, 2011 or later. No prior project start dates will be considered.

Category 2 & 3 - September 15, 2010. Funding in this cycle must have a project start date of December 1, 2010 or later. No prior project start dates will be considered.

Category 2 & 3 - January 15, 2011. Funding in this cycle must have a project start date of April 1, 2011 or later. No prior project start dates will be considered.

Category 2 & 3 - March 15, 2011. Funding in this cycle must have a project start date of June 1, 2011 or later. No prior project start dates will be considered.

Criteria for awarding grants:

- The artistic and organizational quality of the organization and/or project and its likelihood of continuing viability or success
- The organization's or project's ability to provide a unique service or fill an unmet need
- The organization's or project's accessibility and service to the Middletown community.

Grant recipients must credit the Middletown Commission on the Arts with its official MCA logo on all press releases, posters, print advertising and programs; and verbally, in all live and broadcast advertising and promotion, according to the grant agreement.

Grant recipients are required to submit the MCA Grant Report Form within 60 days after the completion of the funded program or project.

Application Forms:

Category 1: Please contact the Arts Office at 860.343.6620 x202 or email stephan.allison@cityofmiddletown.com

Category 2: (Over \$1,000 but Less than \$8,000) please use the MCA Grant Application form (and Sponsor Letter form if not a certified not for profit) available online at www.cityofmiddletown.com/arts or call the office at 860.343.6620 x201

Category 3: (Up to \$1,000) please use the MCA Grant Application and Letter of Support forms available online at www.cityofmiddletown.com/arts or call the office at 860.343.6620 x201