

**PUBLIC SPEAKERS**

James Demetriades and Ann Grasso from the Cromwell Creative District were present. James proposed having Artists submit applications for mural paintings on the concrete brick walls of the Outfall structure, on River Road in Cromwell. James stated the Outfall Structure is in a high traffic area because it is located near the Cromwell Farmers Market. Art will further discuss with the Property Management committee and contact James this week.

**MINUTES OF July 22, 2019**

**Roll Call of Members**

The monthly meeting of the Board of Directors of The Mattabassett District was held Monday, July 22, 2019, in the Administration Building. Board Chairman John Dunham called the meeting to order at 7:00 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell was Director Doug Sienna. Present from the Town of Berlin were Directors Robert Argazzi and James Fallon. Present from the City of Middletown were Directors Gerald Daley, Joseph Samolis and David Bauer. Present from the City of New Britain were Directors Lanette Macaruso, Tonilynn Collins, Christopher Anderson and Mary Marrocco. Town of Cromwell Director, Bonnie Anderson and The City of Middletown Director, Dale Aldieri were absent. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian – Executive Director, Michelle Ryan – District Engineer, Michael Manfre – Operations Manager and Bill Adkins – Maintenance Manager.

**Approval of June 17, 2019 Minutes**

MOTION: Mr. Bauer moved to accept the minutes of June 17, 2019.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved with Mr. Anderson, Mr. Samolis and Ms. Collins abstaining.

**Treasurer's Report**

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mr. Fallon seconded the motion.

Discussion:

RESOLVED: The motion was approved unanimously.

**Budget Statement**

**MOTION:** Mr. Sienna moved to accept the Budget Statement as presented.

Mr. Bauer seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**Check Register – June, 2019**

No motion required.

**Staff Reports**

**MOTION:** Mr. Sienna moved to accept the Staff Reports as presented.

Ms. Collins seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**Executive Director's Staff Actions:**

None.

**Engineering Committee**

**MOTION:** Mr. Sienna moved to approve contracting with DTC, Inc. of Hamden, CT, for the Primary Tank Tunnel Slab Repair design project, for a fee not to exceed \$59,950.

Ms. Collins seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**MOTION:** Mr. Sienna moved to accept the Engineering Committee Report as presented.

Mr. Samolis seconded the motion.

Discussion

**RESOLVED:** The motion was approved unanimously.

**Finance Committee**

**MOTION:** Mr. Sienna moved to approve adjusting the following 2018-2019 Operating Budget Line Items for Maintenance Department Expenses as outlined below and authorizes the Executive Director to advertise the amended budget.

- a) Increase the Maintenance Supplies Line Item, #62100, by \$66,000 to \$214,000 to cover supplies.
- b) Decrease the Lubricants Line Item, #62200, by \$3,000 to \$22,000.
- c) Decrease the Maintenance Services Line Item, #62300, by \$22,000 to \$118,000.
- d) Increase the Buildings and Grounds Line Item, #62400, by \$39,000 to \$222,263 to cover expenses.
- e) Decrease the Contingencies Line Item, #69100, by \$80,000 to \$40,000 to cover Maintenance expenses.

Mr. Anderson seconded the motion.

Discussion

**RESOLVED:** The motion was approved unanimously.

**MOTION:** Mr. Sienna moved to approve authorizing the Executive Director to transfer \$431,000 of the remaining FY2019 Capital Funds into Capital Non-Recurring Accounts (CNR.)

Mr. Bauer seconded the motion.

Discussion

**RESOLVED:** The motion was approved unanimously.

**MOTION:** Mr. Sienna moved to accept the Finance Committee Report as presented.

Mrs. Marrocco seconded the motion.

Discussion

**RESOLVED:** The motion was approved unanimously.

**Human Resources Committee**

No report.

**Property Management**

No report.

**Public Relations Committee**

MOTION: Mr. Bauer moved to accept the Public Relations Committee Report as presented.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Counsel's Report**

No report.

**New Business**

None.

**Communications**

Art discussed a memo that was sent from our Generator Maintenance company. This memo outlined the plan for testing our two generators, transfer switch and transformer, the District currently follows this plan.

**Adjournment**

MOTION: Mr. Sienna moved to adjourn.

RESOLVED: The motion was approved unanimously.

The meeting adjourned at 8:05 p.m.

The next meeting of the Board of Directors will be held on **Monday, August 19, 2019** at **7:00 p.m.** in the Administration Building, Cromwell, Connecticut.