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4/17/19

## PUBLIC SPEAKERS

None

## MINUTES OF April 15, 2019

### Roll Call of Members

The monthly meeting of the Board of Directors of The Mattabassett District was held Monday, April 15, 2019, in the Administration Building. Board Chairman John Dunham called the meeting to order at 7:00 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Doug Sienna and Thomas Tokarz. Present from the Town of Berlin were Directors Robert Argazzi and James Fallon. Present from the City of Middletown were Directors Dale Aldieri and David Bauer. Present from the City of New Britain were Directors Christopher Anderson, Tonilynn Collins and Mary Marrocco. The City of Middletown Director, Joseph Samolis and The City of New Britain Director, Lanette Macaruso were absent. The Town of Cromwell Director, Bonnie Anderson arrived at 7:02 p.m. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian – Executive Director, Michelle Ryan – District Engineer, Michael Manfre – Operations Manager and Bill Adkins – Maintenance Manager.

### Approval of March 18, 2019 Minutes

MOTION: Mr. Bauer moved to accept the minutes of March 18, 2019.

Mr. Sienna seconded the motion.

#### Discussion

RESOLVED: The motion was approved with Ms. Collins abstaining.

### Treasurer's Report

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mr. Fallon seconded the motion.

#### Discussion:

RESOLVED: The motion was approved unanimously.

### Budget Statement

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Ms. Collins seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Check Register – March, 2019**

No motion required.

**Staff Reports**

MOTION: Mr. Bauer moved to accept the Staff Reports as presented.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Executive Director's Staff Actions:**

The Executive Director will provide the following documents at May's Board of Directors meeting; Banking Resolution 2019, Spreadsheet of Budget Transfers 2018-2019 and the Agreement for Hazen and Sawyer, including their scope of work proposal.

**Engineering Committee**

MOTION: Mr. Sienna moved to approve contract #2018-12 with Hazen & Sawyer for the Trunk Sewer Line Evaluation work, not to exceed \$76,411 for Phase I and \$64,447 for Phase II.

Mr. Fallon seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Engineering Committee Report as presented.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Finance Committee**

MOTION: Mr. Sienna moved to approve the Banking Resolution 2019.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve adjusting the following 2018-2019 Capital Outlay and CNR Budget Line Items by \$257,975 for Capital Item Expenses and authorizes the Executive Director to advertise the amended budget.

Mr. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Finance Committee Report as presented.

Mr. Fallon seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Human Resources Committee**

No report.

**Property Management**

No report.

**Public Relations Committee**

MOTION: Mr. Sienna moved to accept the Public Relations Committee Report as presented.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

*Counsel's Report*

No report.

*New Business*

A spreadsheet was distributed to the Board Members showing the 2018 Nitrogen discharge limits for wastewater facilities in CT zone 2, including Mattabassett. Mattabassett was 4% under the limit, while the overall average was 55% over the limit.

*Communications*

None.

*Adjournment*

MOTION: Mr. Sienna moved to adjourn.

RESOLVED: The motion was approved unanimously.

The meeting adjourned at 8:15 p.m.

The next meeting of the Board of Directors will be held on **Monday, May 20, 2019 at 7:00 p.m.** in the Administration Building, Cromwell, Connecticut.