TECHNOLOGY ADVISORY COMMITTEE
Draft Minutes
Meeting of March 5, 2020

Present: Roger Palmer, Councilman Tony Gennaro, Councilman Anthony Mangiafico, Joe Samolis, Brian Robillard, Councilman Grady Faulkner, Bryan Skowera (Staff), Karen Warren (arrived at 6:08pm).

Absent: Foster Charles, Lauren Middleton, Michael Skott (Staff)

Call to Order: Roger Palmer calls the meeting to order at 6:01pm.

Approval of Minutes: Joe Samolis made a motion to approve the meeting minutes. Councilman Gennaro seconded the motion. The motion passed unanimously.

Public Comments:
No one from the public was in attendance.

Old Business:

Disaster Backup and Recovery Plan
Bryan Skowera explained that the creation of this documentation is still in progress and it should be ready by the next meeting. He re-emphasized that there is a plan in place however the recovery plan isn’t formally documented.

Five Year Strategic Plan
Bryan presented the finished draft to the committee explaining each part:

FY21 Budget
Bryan presented to the committee the final, submitted numbers.

New Business:

OnBase Plan Review
Joe Samolis described how the program is being utilized and how it works. For phase 1 of this review, Joe is working in a test environment to ensure the program works to his standards.

Procedures for Communications for Common Council Meetings Held Outside City Hall
Bryan explained that there is no city ordinance requiring Common Council meetings be recorded although there have to be meeting minutes.

Discussion regarding publicizing meetings through social media to encourage a greater community awareness and attendance at those meetings followed.

Discussion of Items to be Placed on Next Agenda

- Update on GIS Project
- Brainstorm ideas to help the Pride Parade be a more functional event (Ensure there’s enough cellular bandwidth & ride sharing pick up zone options.)

**Adjournment**

The Committee adjourned at 7:13 pm on a motion by Councilman Gennaro. Councilman Faulkner seconded the motion.