

Finance and Government Operations Commission Meeting Minutes
Middletown, Connecticut
January 30, 2019
Municipal Building Room 208
5:30 P.M.

Present: Councilman Sebastian Giuliano, Councilwoman Mary Bartolotta, Councilwoman Linda Salafia, Councilman Gerald Daley, Carl Erlacher, David Bauer, Captain John Lozefski, Ramona Burkey, Wayne Bartolotta, Bryan Skowera, Dr. Joseph Havlicek, Chris Holden, Cathy Leckowicz

Absent: Councilman Thomas J. Serra

1. Councilman Daley called the meeting to order and requested a motion to approve the January 2nd, 2019 Finance and Government meeting minutes. Councilwoman Salafia motioned to approve, Councilman Giuliano second; unanimously approved.
2. Public Comments on the Agenda – None
3. Items submitted for discussion:

- **Health – Appropriation Request totaling \$10,000 for Part-Time Salaries & Wage for part time Administrative Secretary II/Assistant Registrar of Vital Statistics; Appropriation Request totaling \$3000 for Overtime for sanitarians and code enforcement officers through June 30; Appropriation Request totaling \$6000 for Shelter Grant for long-term relocation costs for displaced Middletown residents**

Dr. Havlicek explained the appropriation request for \$10,000 is intended to cover a part-time 19.5 hr employee, not a benefit position but will follow the 466 union contract, Councilman Giuliano motioned to postpone and send to the OGC, Councilwoman Salafia seconded, unanimously approved to postpone.

Councilwoman Salafia motioned to approve the \$3000 for overtime expenses for sanitarians and code enforcement officers through June 30th, Councilman Giuliano seconded, unanimously approved.

Councilwoman Salafia motioned to approve the \$6000 for Shelter Grant for long-term relocation costs for displaced Middletown residents. Councilman Giuliano seconded. Motion passed unanimously.

- **Youth Services – Appropriation Request totaling \$2400 for tuition reimbursement to department employee per UPSEU contract**

Councilman Giuliano motioned to approve the \$2400 for tuition reimbursement per the UPSEU contract, Councilwoman Salafia seconded. Motion passed unanimously.

- **Recreation & Community Services – Grant Confirmation totaling \$50,000 in local funds (via activity fee transfer) to support department activities, supplies, wages and bussing**

Councilwoman Salafia motioned to approve the \$50,000 in local funds (via activity fee transfer) to support department activities, supplies, wages and bussing. Councilman Giuliano seconded. Motion passed unanimously.

- **Public Works – Appropriation Request totaling \$120,000 to cover unbudgeted costs for organic fertilizer applications to City recreation and athletic fields; Appropriation Request totaling \$223,834 for CNR purchases of vehicles, machines and attachments**

Chris Holden explained the \$120,000 appropriation request is to cover the unbudgeted costs for organic fertilizer for the athletic fields. Councilman Giuliano motioned to approve and Councilwoman Salafia seconded. Motion passed unanimously. Councilwoman Salafia motioned to approve the \$223,834 appropriation request for CNR purchases of vehicles, machines and attachments, Councilman Giuliano seconded. Motion passed unanimously.

- **CNR – review of City’s 5-year Capital Plan and draft Resolution**

Discussion only

4. Reports

- Transfer of Funds/BOE Transfers
- General Fund Appropriations

- City's Investments
- Tax Collection Recap Report
- Professional Services Report
- Monthly Expenditure Summary Report
- Quarterly Reports – Arts & Culture and Senior Services checking accounts

5. Other

The next regular meeting is Wednesday, February 27, 2019 at 5:30 pm in Room 208

Respectfully
Submitted by,

Tracy Vess on behalf of Carl R. Erlacher