



**REGULAR COMMON COUNCIL MEETING
COMMON COUNCIL CHAMBER
MUNICIPAL BUILDING**

**MONDAY, NOVEMBER 4, 2019
7:00 PM**

AGENDA

- 1. Call to Order**
 - A. Pledge of Allegiance
 - B. Council Clerk Reads the *Call of the Meeting* and Mayor declares call a legal call and meeting a legal meeting
- 2. Accept/Amend the Agenda**
- 3. Presentations**
 - A. Corporation Counsel, Daniel Ryan, Esq.
 - B. Councilman W. Vance Cotten
 - C. Councilman Robert Blanchard
 - D. Councilman Carl R. Chisem
 - E. Councilwoman Deborah Kleckowski
 - F. Councilman Robert Santangelo
 - G. Councilman Gerald Daley
 - H. Minority Leader, Councilman Sebastian Giuliano
 - I. Deputy Majority Leader, Councilwoman Mary Bartolotta
- 4. Approval of Minutes: Special Meeting (Questions to Directors) of October 4, 2019 at 6:00 PM**
- 5. Approval of Minutes: Regular Meeting of October 4, 2019 at 7:00 PM**
- 6. Approval of Minutes: Community Meeting of October 10, 2019 at 7:00 PM**
- 7. Public Hearing – Opens**
 - A. An Ordinance appropriating \$446,000 for the purchase of new City information technology systems and devices and, authorizing the issue of \$446,000 Bonds of the City to meet said appropriation and, pending the issuance thereof, the making of temporary borrowings for such purpose.
 - B. Public Hearing on all Other Agenda Items
- 8. Public Hearing Closes**
- 9. Mayor requests Council Clerk to read appropriation requests and the Certificate of Director of Finance**

- A. Mayor's Office: \$4,500 – Acct. No: 1000-27000-55461; appropriation for inaugural year of HOPE awards for Middleton Works for projects benefiting single parents and their children, living in poverty
- B. Office of Planning, Conservation & Development and Police Department: \$300,000 – Acct. No. 1000-18000-56115-0182-00000-0000-000; initial appropriation for long-term lease with Dr. Olsen, Piper-Olsen, to lease kennel space annually for the City's Animal Control Division, using this initial allocation to help cover costs associated with building out new space for the City's Animal Control Division, reducing annual allocation needed for yearly rent.
- C. Mayor's Office: \$50,000 - Acct. No. 1000-27000-55376-000-00000-0000-000; appropriation to conduct feasibility study to determine whether or not to transform Green Street Arts Center at 51 Green Street into a North End Annex for Russell Library.
- D. BOND ORDINANCE: An Ordinance appropriating \$446,000 for the purchase of new City information technology systems and devices and, authorizing the issue of \$446,000 Bonds of the City to meet said appropriation and, pending the issuance thereof, the making of temporary borrowings for such purpose.

10. Department, Committee, Commission Reports and Grant Confirmation Approval

- A. City Clerk's Certificate
- B. Monthly Reports -- Finance Department: Transfer Report to October 21, 2019
- C. Grant Confirmation & Approval – Public Health & Emergency Preparedness – reduction of original grant for unused balances: (\$1,229.28)
- D. Grant Confirmation & Approval – Recreation & Community Services – grant supporting activities, supplies, wages and busing: \$50,000
- E. Grant Confirmation & Approval – Recreation & Community Services – approving renaming and repurposing expenditure line of existing Liberty Bank grant from “Senior Center Miscellaneous Grant – Donation” to “Senior Center Miscellaneous Grant – Elderly Assistance”: \$3,000
- F. Grant Confirmation & Approval – Police Department, Animal Control – donation to special needs fund for animals in custody for various veterinary fees and for behavior training to promote quicker adoption: \$2,000
- G. Grant Confirmation & Approval – Youth Services Bureau – enhancement grant from Connecticut Department of Children & Families to support City's Juvenile Review Board staffing, programming, and services: \$31,200
- H. Grant Confirmation & Approval -- Middletown Board of Education – miscellaneous grants: \$2,284,849.70
- I. Grant Confirmation & Approval – Health Department – Emergency Preparedness Grant for exercises, supplies, training, and sheltering in Mass Dispensing Area 36 (Middleton, Cromwell, Durham, & Middlefield): \$52,399.00

11. Payment of all City bills when properly approved

12. Resolutions, Ordinances, etc.

- A. BOND ORDINANCE: An Ordinance appropriating \$446,000 for the purchase of new City information technology systems and devices and, authorizing the issue of \$446,000 Bonds of the City to meet said appropriation and, pending the issuance thereof, the making of temporary borrowings for such purpose.
- B. ORDINANCE: Approving a Tax Stabilization Agreement, as provided by Section 272-9 ("Tax and business incentive program") of the City of Middletown Code of Ordinances, adding Section 272-9.6 relative to Medical Development Associates, LLC for 430 Saybrook Road and the construction and related site improvements for a new medical facility project to be constructed on the campus of Heritage Medical Park at an estimated cost of \$7,500,000.
- C. ORDINANCE: Approving a Tax Stabilization Agreement, as provided by Section 272-9 ("Tax and business incentive program") of the City of Middletown Code of Ordinances, adding Section 272-9.7 relative to Medical Development Associates, LLC for 440 Saybrook Road and the construction and related site improvements for a new medical facility project to be constructed on the campus of Heritage Medical Park at an estimated cost of \$5,000,000.
- D. Approving that Mayor Daniel T. Drew be authorized to sign an application to the State of Connecticut for \$12,200 from the Local Capital Improvement Program (LoCIP) for the carpet replacement at the Oddfellows Building and in the Offices of the Assessor and Purchasing in the Municipal Building; and that a new Capital Improvement line item, 3560-22000-57030-0000-30184-2019-000, Carpet Installation, in the amount of \$12,200 be authorized.
- E. Approving the intra-line transfers within the Russell Library's Full Time budget sublines, including the correct position counts.
- F. Approving, effective upon passage by the Common Council, the proposed changes to the Assistant Superintendent of Streets job description, reflecting the revised job duties, and increasing the salary from UPSEU Local #6457 Salary Grade 12 to UPSEU Local #6457 Salary Grade 14, 40 hours (\$33.30 - \$49.27); that these changes shall take effect retroactive from July 1, 2019, upon adoption; and that the salary grade for the employee who holds this position is UPSEU Local #6457 Salary Grade 14, Step 6 (\$49.27/hr.) 40 hours per week; and that such changes shall take effect July 1, 2019, upon adoption.
- G. Approving, effective upon passage by the Common Council, the proposed changes to the Food & Nutrition Manager job description, reflecting the revised job duties, and with a recommended salary increase from UPSEU Local #6457 Salary Grade 12 to UPSEU Local #6457 Salary Grade 13, 40 hours (\$31.50- \$46.60) and a reclassified title to Food Services Manager; that these changes shall take effect retroactive from July 1, 2019, upon adoption; that the salary grade for the employee who holds this position is UPSEU Local #6457 Salary Grade 13, Step 6 (\$46.60/hr.) 40 hours per week; and that such changes shall take effect July 1, 2019, upon adoption.
- H. Approving, effective upon passage by the Common Council, the proposed changes to the Superintendent of Streets & Sanitation job description, reflecting the revised job duties, and increasing the salary from UPSEU Local #6457 Salary Grade 14 to UPSEU Local #6457 Salary Grade 16, 40 hours (\$36.89 - \$54.62); that these changes shall take effect retroactive from July 1, 2019, upon adoption; that the salary grade for the employee who holds this position is UPSEU Local #6457 Salary Grade 16, Step 6 (\$54.62/hr.) 40 hours per week; and that these changes shall take effect July 1, 2019, upon adoption.

- I. Approving the proposed agreement with YUS for leasing approximately 7,230 square feet at 220-222 Main Street at the rate of \$12.45 per sq. ft., increasing 1.25% per year over a 5-year term with three (3) additional 5-year renewal options; and authorizing that Mayor to sign all documents necessary to implement said lease.
- J. Approving that the 2018 CDBG Entitlement appropriation be approved and reallocated as follows:

DECREASE: 2018 Entitlement -- Futures Energy Efficiency Project 3211-14000-57030-0000-03744-2018-0000	\$3,000
INCREASE: New 2018 Entitlement -- APCOM Asbestos Removal & Boiler Replacement 3211-14000-57030-0000-03742-2018-0000	\$3,000

- K. Approving that the budgetary line items, as submitted by the Water Pollution Control Authority for the Water Department’s Fiscal Year 2019-2020 Capital Non-Recurring Fund, and which total \$6,234.95, are approved as follows:

Transfer From:		
Account Number	Description	Remaining Balance
5010-60000-79798-0000-00000-2013-000	Water Depreciation: Adjustment to Grid 1	\$ 700.00
5010-60000-79567-0000-00000-2014-000	Water Treatment/Pump Station: Repair/ Replace/ Improve	\$2,143.28
5010-60000-79574-0000-00000-2014-000	Water Distribution System: Repair/Replace/ Improve	\$ 575.03
5010-60000-79501-0000-00000-2015-000	Water Depreciation: Well Redevelopment 1	\$1,200.00
5010-60000-79567-0000-00000-2015-000	Water Treatment/Pump Station: Repair/ Replace/ Improve	\$1,616.64
	Total	\$6,234.95
Transfer To:		
Account Number	Description	Remaining Balance
5010-60000-79567-0000-00000-2019-000	Water Treatment/Pump Station: Repair/ Replace/ Improve	\$6,234.95

- L. Approving that the City enter into a 15-year lease agreement with Olsen Professional Properties, LLC to lease approximately 2,500 sq. ft. of inside and outside space at 150 Berlin Street to be used to house and maintain domestic animals on a temporary basis and for accessory office space for the City’s Animal Control Officer; that the City pay a one-time fee of \$300,000 to construct said improvements; and that the Mayor is hereby authorized to sign all documents necessary, subject to review by the Office of General Counsel as to form and content.

13. Mayor’s Appointments

14. Meeting Adjourned

HEARING DEVICES AVAILABLE FOR USE IN THE COUNCIL CHAMBER