

THE MATTABASSETT DISTRICT

Memorandum

Date: October 8, 2019

Subject: Agenda - Monday,
October 21, 2019 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of September 16, 2019	1 - 6
2. Treasurer's Report	7 - 14
a. Receipts & Expenditures – FY 19-20	8
b. Operating Fund Statement of Income	9
c. Cash Flow Graphs	10 - 12
d. Investment Schedule	13
e. Investment Bank Distribution	14
3. Budget Statement	15 - 18
4. Check Register Report – September, 2019	19 - 21
5. Staff Reports	22 - 39
a. Monthly Report	22 - 29
b. Safety/Energy Report	30 - 31
c. Operational Profile	32 - 35
d. Monthly Flows & Rainfall Data for the Past Two Years	36
e. Effluent Quality Graph	37
f. Nitrogen Graph	38
g. Maintenance Graph	39
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering	
b. Finance – (pink)	
1. Revised Finance Meeting Minutes from August 6, 2019	
c. Human Resources	
d. Property Management	
e. Public Relations	
f. Nominating – (gray)	
7. Counsel's Report	

- a. Executive Session
- 8. New Business
 - a. 2020 BOD Meeting Dates
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, November 18, 2019 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.