SPECIAL MEETING AGENDA
***WEBEX ONLINE MEETING***
Woodrow Wilson Middle School Building Committee
Wednesday, May 20, 2020
6:00PM

Meeting to be held online. Members of the public may view/listen to the meeting as follows:

1. Going to https://webex.com and joining the meeting using the appropriate meeting number and password
   Meeting Number/Access Code: 716 525 570
   Event Password: 1283

2. Via telephone at 1-408-418-9388 and the appropriate access code
   Meeting Number/Access Code: 716 525 570
   Event Password: 1283

1. Chairman calls the Meeting to order.

2. Approval of the Minutes
   2.1 - Special Meeting Minutes of April 27, 2020

3. Construction Updates
   3.1 – Workflow Status: In Progress

   A. TSKP Status Update: Presented by Randall Luther; TSKP and Mary-Lynn Radych; TSKP
      a. Furniture, Fixtures, and Equipment
B. **O&G Status Update**: Presented by Joe Vetro; Project Manager, O&G Industries
   b. Items for Approval Phase 2:
      i. Change Order and Budget Transfer for Kalwall Frame Material Upgrade - $1,486 against Owner contingency.
      ii. Change Order for Catwalk Balcony - $32,000 against construction contingency

4. **Financial Report**
   4.1 – Financial Update: Presented by Elise McDermott; Finance and Budget
   4.2 - Budget Transfer
      A. O&G Budget Transfer to cover Change Orders #20-33 in the amount of $94,663.00
      B. TSKP Budget Transfer to cover purchase order #38791 in the amount of $4,896.11
   4.3 - Invoice Approval
      A. O&G Invoice #10 $2,472,636.53
      B. Eversource Trailer Utility Bill (03/26/20) $982.28
      C. WWBC Secretary Timecard May 2020 $350
      D. TSKP Invoice #24 $42,196.11
      E. BVH Integrated Services (WWMS School Xing) Invoice #02119113.00-6 $1,400.00

5. **Discussion**
   5.1 - Innovation Lab
   5.2 - Response to South Fire District request for Areas of Refuge
   5.3 - Existing Woodrow Wilson Cafeteria Structure

6. **Adjournment**