

THE MATTABASSETT DISTRICT

Memorandum

Date: February 20, 2019 Subject: Human Resources Meeting
Tuesday, March 5, 2019

To: Tom Tokarz - Chair,
Tonilynn Collins, James
Fallon, Mary Marrocco,
Joseph Samolis, Doug
Sienna and John Dunham

From: Arthur G. Simonian
Executive Director

AGS

**Human Resources Committee Meeting
March 5, 2019
5:30 p.m.**

The Human Resources Committee Meeting will be held on **Tuesday, March 5, 2019 at 5:30 p.m.** The Meeting will be held at the District Offices 245 Main Street, Cromwell, Connecticut.

AGENDA

- 1) Organizational Chart Revisions**
- 2) Utility Person and Mechanic Positions**
- 3) Executive Director's Annual Evaluation Process - Evaluation Form and Job Description – Executive Session.**
- 4) Related Business & Staff Updates**

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19 FEB 25 AM 9:10
TOWN CLERK
MIDDLETOWN, CONN.

C: Board Members not on the Human Resources Committee